

## Rules and Regulations of Lord's and Melbourne Hostel

- 1) Fees are not refundable
- 2) Put all the valuables in the cupboard. It's your responsibility
- 3) Before leaving the room turns off the electrical equipments and should see that there is no waste of water
- 4) The use of electrical heating appliances and cooking in the room is strictly prohibited due to safety requirements of the hostel
- 5) Damage of hostel property (any equipment) will be deducted from your deposit
- 6) If any accident outside the hostel happens, hostel management is not responsible
- 7) Entry in the hostel after 10.30pm is not allowed
- 8) If coming late, you must inform in the hostel staff
- 9) When giving laundry, put chit of your name and no. of clothes in it
- 10) If you are using hostel transportation 2<sup>nd</sup> time, you have to pay Rs.25 for every pick up & Drop
- 11) After 10.00pm you have to pay Rs.40 for every pick up & Drop
- 12) Management can change any rules as per their convenience
- 13) On Sunday dinner will be not provided. If you want it inform in the kitchen and you have to pay the extra charges
- 14) You can't take your friends & any relatives in the room without permission & your girlfriend/boyfriend is/are strictly not allowed in the hostel or hostel campus
- 15) If you any need or emergency contact Mrs. Leena Garad (9324298659) & Mr. Sachin Patil (9320118006)
- 16) Park your vehicles inside BOYS hostel only.
- 17) Any misbehavior with anybody, rusticated from the hostel & deposit will no to be refundable
- 18) If you are terminating any facility from your pack & you need to restart it again you have to Pay Rs. 550 for that
- 19) Drinking and Smoking inside hostel are strictly prohibited
- 20) Consumption of alcoholic drinks/ drugs in the hostel premises Rs.5000 otherwise leave the hostel
- 21) The newspaper, magazines or any reading material should be used in the reading room. No one should take this material outside
- 22) Students should use the dustbins only for the disposal of the water and no one should throw papers or waste materials in the corridors of the hostel
- 23) Hot water will be available only between 7.00 A.M. TO 9.30 A.M.

## **Penalties**

- 1) For entertaining unauthorized guest Rs. 2000 per day
- 2) If you will start any other facility except your current facilities then you have to pay Rs. 550
- 3) Handing over the keys to unauthorized persons Rs. 550
- 4) Damage to property, furniture cost recovery with Rs. 550 penalty
- 5) Consumption of alcoholic drinks/drugs in the hostel premises Rs. 5000 otherwise leave the hostel

## **Visitors/Guests**

- 1) Visitors are allowed between 9.00 A.M. to 9.00 P.M. with proper entry in the Visitor's Register
- 2) No female are allowed to enter the hostel rooms in boy's hostel and no male visitor's allowed to enter the girl's hostel
- 3) The guests can be accommodated in the guest room only after the prior permission of the Warden and after filling the Guest Form. Guest needs to deposit the room charges in advance